

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 21, 2012

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 02/07/12

VI. SPECIAL ORDERS OF THE DAY

- A. Proclamation in Recognition of Ms. Jay Nolfi
- B. Proclamation in Recognition of Mr. Erling Peter Nelson
- C. Proclamation in Recognition of Mr. Theodore (Ted) Smith

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District
- 3. Alaska State Division of Forestry

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Caswell Lakes RSA Board of Supervisors: 02/21/11, 05/24/11
 - b. Greater Talkeetna RSA Board of Supervisors: 12/08/11
 - c. Planning Commission: 12/19/11, Resolution Serial No. 11-33 (sub)
 - d. Platting Board: 12/01/11, 12/15/11
 - e. West Lakes FSA Board of Supervisors: 11/14/11
2. Community Council Correspondence:
 - a. Chase Community Council: 11/09/11
 - b. Chickaloon Community Council: 11/09/11
 - c. Meadow Lakes Community Council: 07/13/11, 10/12/11
 - d. North Lakes Community Council: 02/22/11, 03/29/11, 04/26/11, 05/31/11, 07/26/11, 08/30/11, 09/27/11
 - e. Trapper Creek Community Council: 11/17/11

G. INFORMATIONAL MEMORANDUMS

1. IM No. 12-048: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF DECEMBER 1, 2011, TO JANUARY 31, 2012.
2. IM No. 12-049: ISSUANCE OF INTERIM AGREEMENT TO BIG DIPPER CONSTRUCTION INC. IN AN AMOUNT OF \$247,517.10, FOR GOLD TRAIL ROAD SERVICE AREA MAINTENANCE FOR THE PERIOD OF FEBRUARY 1, 2012, THROUGH JUNE 30, 2012.

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 12-010: AN ORDINANCE AMENDING MSB 17.28, DESIGNATING THE SUSITNA PARKWAY PIT AN INTERIM MATERIALS DISTRICT, LOCATED WITHIN TOWNSHIP 16 NORTH, RANGE 4 WEST, SECTION 6, ON PARCEL D-1, SEWARD MERIDIAN.
 - 1. IM No. 12-012

- B. Resolution Serial No. 12-015: A RESOLUTION SUPPORTING SENATE BILL 159, ESTABLISHING THE SUSITNA STATE FOREST. *(Sponsored by Assemblymembers Halter and Arvin)*
 - 1. IM No. 12-038

IX. VETO

X. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

- B. PUBLIC HEARINGS (Three minutes per person.)
 - 1. Ordinance Serial No. 11-147: AN ORDINANCE AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, BY ADOPTING THE 2011 CITY OF HOUSTON HISTORIC PRESERVATION PLAN INTO THE OVERALL BOROUGH WIDE COMPREHENSIVE PLAN.
 - a. IM No. 11-220

 - 2. Ordinance Serial No. 11-148: AN ORDINANCE AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, BY ADOPTING THE 2011 WILLOW AREA COMMUNITY HISTORIC PRESERVATION PLAN INTO THE OVERALL BOROUGH WIDE COMPREHENSIVE PLAN.
 - a. IM No. 11-222

 - 3. Ordinance Serial No. 12-017: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE TRIMOTOR AND FAIRCHILD STREETS AND A PORTION OF ALIX DRIVE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 450 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 12-018: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$166,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE TRIMOTOR AND FAIRCHILD STREETS AND A PORTION OF ALIX DRIVE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 450, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 12-026

- 4. Ordinance Serial No. 12-019: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE FAIRVIEW ACRES AND LUPINE LANE ACRES ADDITION NO. 1 AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 453 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 12-020: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$107,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE FAIRVIEW ACRES AND LUPINE LANE ACRES ADDITION NO. 1 AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 453, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 12-027

- 5. Ordinance Serial No. 12-021: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE AURORA LANE AREA NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 454 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 12-022: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$101,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE AURORA LANE AREA NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 454, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 12-028

- 6. Ordinance Serial No. 12-023: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE NORTH EDENFIELD ROAD, ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 443 AND ESTABLISHING THE METHOD OF

TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 12-024: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$60,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE NORTH EDENFIELD ROAD, ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 443, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 12-029

7. Ordinance Serial No. 12-025: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE CENTENNIAL'S END SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 444 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 12-026: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$8,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE CENTENNIAL'S END SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 444, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 12-030

8. Ordinance Serial No. 12-027: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE LEOTA STREET ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 445 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 12-028: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$55,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE LEOTA STREET ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 445, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 12-031

9. Ordinance Serial No. 12-029: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE APRYL LANE AND SOUTH FRANCE COURT ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 452 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 12-030: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$43,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE APRYL LANE AND SOUTH FRANCE COURT ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 452, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 12-032

- 10. Ordinance Serial No. 12-031: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$7,000 OF REVENUES FROM PUBLIC DONATIONS TO THE FISCAL YEAR 2012 ANIMAL CARE AND REGULATION DIVISION'S OPERATING BUDGET FOR REVENUE ENHANCING OPPORTUNITIES.
 - a. IM No. 12-013

- 11. Ordinance Serial No. 12-032: AN ORDINANCE ACCEPTING AND APPROPRIATING \$997.10 FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO FUND 480, PROJECT NO. 47006, FOR TRANSIT PLANNING.
 - a. Resolution Serial No. 12-017: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDED BUDGET FOR THE SHORT RANGE TRANSIT PLAN UPDATE.
 - (1) IM No. 12-033

- 12. Ordinance Serial No. 12-033: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$25,056 UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING A REAPPROPRIATION FOR THE REQUIRED MATCHING FUNDS IN THE AMOUNT OF \$6,264 FROM THE DEPARTMENT OF EMERGENCY SERVICES ADMINISTRATION FISCAL YEAR 2012 OPERATING BUDGET, FUND 100, TO PROJECT NO. 45261, FUND 425, FOR REGIONAL EMERGENCY MEDICAL SERVICES TRAINING.
 - a. Resolution Serial No. 12-018: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE DEPARTMENT OF EMERGENCY SERVICES ADMINISTRATION, PROJECT NO. 45261, FUND 425, FOR REGIONAL EMERGENCY MEDICAL SERVICES TRAINING.
 - (1) IM No. 12-035

13. Ordinance Serial No. 12-034: AN ORDINANCE ACCEPTING AND APPROPRIATING AN ADDITIONAL \$170,000 IN AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO FUND 475, PROJECT NO. 20379, TO ALLOW FOR THE PURCHASE OF ADDITIONAL SHARE-A-RIDE VANS.
 - a. Resolution Serial No. 12-019: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 20379, TRANSIT STOPS/SHELTERS/VANS, TO ALLOW FOR THE PURCHASE OF ADDITIONAL SHARE-A-RIDE VANS.
 - (1) IM No. 12-036

14. Ordinance Serial No. 12-035: AN ORDINANCE APPROVING THE ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2012 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$591,800 TO FUND 475, PROJECT NO. 47014.
 - a. Resolution Serial No. 12-020: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2012 COMMUNITY REVENUE SHARING PROGRAM, PROJECT NO. 47014.
 - (1) IM No. 12-042

15. Ordinance Serial No. 12-036: AN ORDINANCE APPROPRIATING \$218,465 FROM THE INTEREST EARNINGS FROM THE LAND MANAGEMENT PERMANENT FUND, FUND 203, TO FUND 430, IN ORDER TO SUPPLEMENT THE FUNDING FOR THE HATCHER PASS ACCESS ROAD AND TRANSIT FACILITY, PROJECT NO. 35187.
 - a. IM No. 12-044
 - b. AM No. 12-017: AWARD OF BID NO. 12-032 TO ANGAYUK CONSTRUCTION ENTERPRISES IN THE CONTRACT AMOUNT OF \$3,427,415.40 FOR THE HATCHER PASS ACCESS ROAD AND TRANSIT FACILITY.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 12-022: A RESOLUTION APPROVING THE AMENDED SCOPE OF WORK FOR PROJECT NO. 47501, RESPONDER FINANCIAL SOFTWARE, TO ALLOW FOR THE PROCUREMENT OF PROFESSIONAL SERVICES AND TECHNOLOGY ENHANCEMENTS TO IMPROVE THE FINANCIAL SYSTEMS AND EXTEND ONLINE PAYMENT OPTIONS.
(1) IM No. 12-039
- b. Resolution Serial No. 12-023: A RESOLUTION AUTHORIZING THE MANAGER TO ESTABLISH A WATER RIGHTS PUBLIC AWARENESS CAMPAIGN. *(Sponsored by Assemblymember Keogh)*
(1) IM No. 12-052
- c. Resolution Serial No. 12-024: A RESOLUTION SUPPORTING ADOPTION OF HOUSE BILL NO. 244 REGARDING PUBLIC ELECTIONS. *(Sponsored by Assemblymember Keogh)*
(1) IM No. 12-053
- d. Resolution Serial No. 12-025: A RESOLUTION SUPPORTING PHASING AND CONSTRUCTION OF THE SOUTH BIG LAKE ROAD REALIGNMENT PROJECT USING EXISTING FUNDS APPROPRIATED BY THE STATE LEGISLATURE AND THAT THOSE FUNDS BE REAPPROPRIATED FROM THE ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES TO THE MATANUSKA-SUSITNA BOROUGH TO CARRY OUT THE COMPLETION OF PHASE 2. *(Sponsored by Assemblymember Salmon)*
(1) IM No. 12-054

2. ACTION MEMORANDUMS

- a. AM No. 12-019: AWARD OF BID NO. 12-077 TO QUALITY ELECTRIC IN AN AMOUNT NOT TO EXCEED \$945,000 FOR FIRE ALARM REPLACEMENT AT SEVEN SCHOOL SITES.

- b. AM No. 12-020: AWARD OF BID NO. 12-081 TO VALLEY GENERAL CONSTRUCTION IN THE CONTRACT AMOUNT OF \$209,584.45 FOR SOUTH CHEECHAKO DRIVE, EAST BREEZY COURT, AND EAST HEARTHSTONE DRIVE IMPROVEMENTS.

XI. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/28/12, Borough Assembly Chambers)

- 1. Ordinance Serial No. 12-038: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TO FINANCE THE ACQUISITION, DESIGN, CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF EDUCATIONAL CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH; AND REFUND CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE BOROUGH; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE.

- a. IM No. 12-051

B. INTRODUCTIONS (For public hearing - 03/06/12, Borough Assembly Chambers)

- ~~1. Ordinance Serial No. 12-039: AN ORDINANCE AMENDING THE OPERATING RULES, RATES, AND PROCEDURES FOR THE SUPPLY OF PUBLIC SEWER AND WATER SYSTEMS IN TALKEETNA, ALASKA, BY INCREASING THE RATES FOR MONTHLY WATER AND SEWER CHARGES AND INTERRUPTED SERVICE FEES.~~

- ~~a. IM No. 12-022~~

- 2. Ordinance Serial No. 12-040: AN ORDINANCE REPEALING MSB 3.33, REGISTRATION AND TAXATION OF AIRCRAFT. *(Sponsored by Assemblymember Salmon)*

- a. IM No. 12-046

- 3. Ordinance Serial No. 12-041: AN ORDINANCE AMENDING MSB 5.25.140, TO ANNEX A PROPERTY LOCATED ON LEWIS LOOP (16N03W28A002) INTO THE WASILLA-LAKES FIRE SERVICE AREA NO. 130.

- a. Resolution Serial No. 12-026: A RESOLUTION FINDING THAT IT SERVES THE PUBLIC INTEREST TO ANNEX

PARCEL NO. 16N03W28A002, LOCATED ON LEWIS LOOP, INTO THE WASILLA-LAKES FIRE SERVICE AREA NO. 130. *(Sponsored by Assemblymember Salmon)*

(1) IM No. 12-047

4. Ordinance Serial No. 12-042: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$100,000 FROM GOLD TRAIL ROAD SERVICE AREA NO. 28 FUND BALANCE, FUND 282, TO GOLD TRAIL ROAD SERVICE AREA NO. 28 FISCAL YEAR 2012 OPERATING BUDGET, FUND 282.
 - a. IM No. 12-050

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XII. RECONSIDERATION

XIII. EXECUTIVE SESSION

XIV. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.